

**CITY OF PROPHETSTOWN, ILLINOIS
CITY COUNCIL REGULAR MEETING MINUTES
JUNE 13, 2017**

I. CALL TO ORDER: A regular meeting of the Prophetstown City Council was held at City Hall in Prophetstown, Illinois on June 13, 2017. The meeting convened at 7:03 p.m., Mayor Steve Swanson, presiding.

II. ROLL CALL DAN BAKER, DARYL DRENNEN,
RICK WOOLUMS, GREG SCHMITT

CITY STAFF IN ATTENDANCE: TIM ZOLLINGER, City Attorney;
CONNIE JENSEN, City Clerk;
EILEEN DETRA, Treasurer;
BRUCE FRANKS, Chief of Police;
BRIAN STRIKE, Director of Public Works
RHONDA CARTER, City Administrator

III. PLEDGE OF ALLEGIANCE: Mayor Swanson led the Pledge of Allegiance.

IV. PUBLIC COMMENT:

1. Prophetstown resident, Tim Betts, was addressed by the Mayor regarding his property. Mayor Swanson stated that he has seen no improvements made to Mr. Betts property since Mr. Betts obtained ownership of said property.

Mr. Betts stated that he had just sold a property in Kane County, and was waiting for the proceeds from the sale. Mr. Betts stated that once the funds were received, he would be able to address the property issues that Mayor Swanson spoke of.

Mr. Betts stated that 60 days would allow him the time to clear up the outstanding issues with his property.

Mr. Betts stated that he had taken care of the feral cat problem that had been addressed at the May 9, 2017 regular city council meeting.

V. ITEMS FOR CONSIDERATION AND POSSIBLE ACTION:

1. Consideration and possible action: to review the 2017-2018 budget.

MOTION: Approval by the council to accept the 2017-2018 budget.

MOTION MOVED BY BAKER, SECONDED BY DRENNEN.

COUNCIL CONCURRED. MOTION CARRIED.

2. Consideration and possible action: pay raise for employees.

Mayor Swanson stated that the council had agreed on a 5% raise for department heads and 3% for all other employees. Mayor Swanson stated that Donny Jensen, would not be receiving a raise, due to the fact that he had just been awarded one.

MOTION: Approval by the council regarding pay raises for employees.

MOTION MOVED BY SCHMITT, SECONDED BY WOOLUMS.

COUNCIL CONCURRED. MOTION CARRIED.

3. Consideration and possible action: to approve Ordinance #814 – Amendment to Ordinance #801, Title X Chapter 7, Regulating the Allowance of Residents to Raise and House Chickens.

MOTION: Approval by the council of Ordinance #814, subject to amendments re: changes made in the June 13, 2017 regular city council meeting.

Changes include but are not limited to:

1.) A maximum of 24 chickens allowed at a time.

2.) Chickens must be a minimum of 150 feet away from adjacent properties.

3.) The dates for raising and housing chickens would run June 1st to October 1st.

4.) License fee: \$10.00/year (calendar year).

MOTION MOVED BY WOOLUMS, SECONDED BY DRENNEN.

COUNCIL CONCURRED. MOTION CARRIED.

4. Consideration and possible action: to approve making the sidewalk between West 3rd and West 2nd (motel) ADA compliant.

The council agreed to table further discussion of the matter until the July 11, 2017 regular city council meeting.

5. Consideration and possible action: to discuss letters on blighted properties.

Mayor Swanson stated that the gas company had one gas line to unhook at the Philips property, and that the house would then be demolished.

6. Consideration and possible action: to discuss running a waterline from Star Road to township building.

The council agreed to table further discussion of the matter until the July 11, 2017 regular city council meeting.

7. Consideration and possible action: to approve donation to Matt Jones for fishing tournament (\$200.00 or \$250.00).

MOTION: Approval by the council for a donation of \$250.00 for Matt Jones fishing tournament.

MOTION MOVED BY SCHMITT, SECONDED BY BAKER.
COUNCIL CONCURRED. MOTION CARRIED.

8. Consideration and possible action: to allow Gene Sleeman to have free concert in Eclipse Square.

Mr. Sleeman withdrew his request for the concert.

9. Consideration and possible action: to allow La LaGuna Taco Truck to return to Prophetstown with permit.

Mayor Swanson stated that his concern was where the taco truck would be parked during its hours of business.

Prophetstown City Attorney, Tim Zollinger, stated that the current draft of the ordinance states that the truck cannot be parked on city streets.

Mr. Zollinger stated that the business (in this case La LaGuna Tacos) would have to have a permit issued by the City of Prophetstown, and that the business would be responsible for finding and gaining permission from a private property owner to use said property to park their vehicle.

The hours for the La LaGuna Taco Truck will be Monday through Saturday, from 10:00 a.m. to 9 p.m.; no Sundays.

Please refer to agenda item #11: *Consideration and possible action: to discuss/approve Ordinance #815, Amending Title IX Chapter 9 License of Peddlers of Food, Beverage, and Other Goods.*

10. Consideration and possible action: to approve a donation to the fireworks for 2017.

MOTION: Approval by the council for a \$1,000.00 donation toward 4th of July fireworks display.

MOTION MOVED BY SCHMITT, SECONDED BY WOOLUMS.
COUNCIL CONCURRED. MOTION CARRIED.

11. Consideration and possible action: to discuss/approve Ordinance #815, Amending Title IX Chapter 9 License of Peddlers of Food, Beverage, and Other Goods.

Please refer to agenda item #9: *Consideration and possible action: to allow La LaGuna Taco Truck to return to Prophetstown with permit.*

MOTION: Approval by the council of Ordinance #815, subject to special events.

MOTION MOVED BY BAKER, SECONDED BY SCHMITT.

YEA: DAN BAKER, GREG SCHMITT

NAY: DARYL DRENNEN, RICK WOOLUMS

MAYOR SWANON: YEA

MOTION CARRIED.

12. Consideration and possible action: to pass Resolution No. 2017-0613 Referring to Rezoning Request for Parcel 21-05-204-003 to Planning Commission-Property Located at 605 Grove Street.

Mayor Swanson stated that the zoning board would be meeting at Prophetstown City Hall on June 20, 2017 at 6:00 p.m., regarding the zoning request for 605 Grove Street.

MOTION: Approval of Resolution #2017-0613.

MOTION MOVED BY SCHMITT, SECONDED BY WOOLUMS.

COUNCIL CONCURRED. MOTION CARRIED.

13. Consideration and possible action: to approve Main Street's annual request of \$5,000.00.

MOTION: Approval by the council for Main Street's annual request of \$5,000.00.

MOTION MOVED BY BAKER, SECONDED BY SCHMITT.

ABSTAIN: DARYL DRENNEN

COUNCIL CONCURRED. MOTION CARRIED.

14. Consideration and possible action: to pay costs for disconnection fees of natural gas at 212 West 3rd Street property.

Mayor Swanson stated that consideration and possible action regarding this agenda item was no longer needed.

15. Consideration and possible action: to approve a Proclamation for the 40th Annual National Nursing Assistants' Week.

MOTION: Approval by the council of proclamation.

MOTION MOVED BY SCHMITT, SECONDED BY DRENNEN.

COUNCIL CONCURRED. MOTION CARRIED.

VI. ITEMS FOR CONSIDERATION

1. For consideration: discussion to allow Tim Betts days-months to demolition or to bring house at 203 East 2nd Street to code.

Mayor Swanson stated that Mr. Betts has been given 60 days to demo or to bring house at 203 East 2nd Street to code.

2. For consideration: discuss information with Community Funding and Planning Services (grants).

Mayor Swanson stated that he would like Community Funding and Planning Services to attend a city council meeting. Mayor Swanson stated that the organization would help the council move toward a 5-year plan regarding future projects.

Mayor Swanson stated that the cost of obtaining Community Funding and Planning Services is \$10,000.00

3. For consideration: Matt Hanson with Willett Hoffman to discuss possible plans for new water plant.

Mayor Swanson stated that consideration regarding this agenda item was no longer needed.

Mayor Swanson added the following information to the meeting:

- 1.) Mayor Swanson stated that there is a lift station in front of Prophet Gear, and that the station is so old, the city is no longer able to get parts for it.

Mayor Swanson stated that it is possible the station can last another year. Mayor Swanson stated that he would like the council to keep in mind that the cost of a new lift station will be \$244,000.00.

- 2.) Mayor Swanson stated that at the July 11, 2017 regular city council meeting, he would like to address council committees.

- 3.) Mayor Swanson stated that there would be a special meeting to approve the final version of the appropriations ordinance. Mayor Swanson stated the meeting would take place June 20, 2017 at 7:00 p.m. at Prophetstown City Hall.

1. VII. CONSENT AGENDA (FOR ACTION):

1. **May 9, 2017 regular meeting minutes, with amendment:**
(The name in the minutes should have been Al George, not Al Wade.)
2. **Financial Report**
3. **Bills Payable**
4. **Building Permits: Michael Hamstra**
604 Buttercup Lane
Fixture: Deck/Fence
Cost: \$4,000.00

MOTION: Approval of consent agenda (for action) with amendment.

MOTION MOVED BY WOOLUMS, SECONDED BY BAKER.

COUNCIL CONCURRED. MOTION CARRIED.

VIII. REPORT OF DEPARTMENT HEADS:

1. **Chief of Police – Bruce Franks:** Chief Franks submitted his written report to the council prior to the June 2017 regular city council meeting.

- 2. Director of Public Works – Brian Strike:** Mr. Strike submitted his written report to the council prior to the June 2017 regular city council meeting.
- 3. Financial Report:** Alderwoman Lori Swanson addressed the council regarding the financial report.
- 4. Library:** A representative from the Henry C. Adams Memorial Library announced that the new librarian, Elizabeth Swatos, started on June 1, 2017.
- 5. Main Street:** Tarah Pyse, Director of Main Street, announced upcoming events for Main Street.

IX. NEW IDEAS FOR PROPHETSTOWN:

There were no new ideas for Prophetstown.

MOTION: To adjourn the 6/13/2017 Prophetstown Regular City Council Meeting at 8:07 p.m.

MOTION MOVED BY DRENNEN, SECONDED BY BAKER.

COUNCIL CONCURRED. MOTION CARRIED.