

**CITY OF PROPHETSTOWN, ILLINOIS
CITY COUNCIL REGULAR MEETING MINUTES
MAY 9, 2017**

I. CALL TO ORDER: A regular meeting of the Prophetstown City Council was held at City Hall in Prophetstown, Illinois on May 9, 2017. The meeting convened at 7:00 p.m., Mayor Steve Swanson, presiding.

II. ROLL CALL DAN BAKER, LORI SWANSON, DARYL DRENNEN, RICK WOOLUMS, G. SCHMITT, J. HOVEY

CITY STAFF IN ATTENDANCE: TIM ZOLLINGER, City Attorney;
CONNIE JENSEN, City Clerk;
EILEEN DETRA, Treasurer;
BRUCE FRANKS, Chief of Police;
BRIAN STRIKE, Director of Public Works
RHONDA CARTER, City Administrator

III. PLEDGE OF ALLEGIANCE: Mayor Swanson led the Pledge of Allegiance.

1. Swearing in of Prophetstown Mayor, Prophetstown City Clerk, Prophetstown Treasurer, Prophetstown Alderman Ward 1, Prophetstown Alderman Ward 2 and Prophetstown Alderman Ward 3.
2. Reappointment of Bruce Franks as Prophetstown Chief of Police.

MOTION: Approval by the council to approve reappointment of Bruce Franks as Prophetstown Chief of Police.

MOTION MOVED BY DRENNEN, SECONDED BY WOOLUMS.
COUNCIL CONCURRED. MOTION CARRIED.

IV. PUBLIC COMMENT:

1. Prophetstown resident, Jerry Thede, made a request to the council for permission to raise 30 chickens for 8 weeks on his property. Mr. Thede stated that the box (chicken tractor) they are contained in is moved daily, and that at the end of the 8 weeks, the chickens will be removed from his property. Mr. Thede stated that the approximate dates the chickens would be on his property is from June 1st to August 15th.

Prophetstown City Attorney, Tim Zollinger, stated that the council has the option to amend the ordinance for poultry within the city limits. Mr. Zollinger stated that he would draft the amended ordinance for the June 2017 regular city council meeting.

2. Prophetstown resident, Gene Sleeman, asked the council for the use of Eclipse Square for an event for local musicians to play at, as well as to give local businesses such as Shaw's Grocery Store and Niccoli's Restaurant the opportunity to sell food at the event.

The inclusion of liquor at the event was discussed.

Mr. Sleeman stated that the date he would like to host the event on August 19, 2017, with the rain date as August 20, 2017. Mr. Sleeman stated that the approximate time frame of the event would be from noon until 10:00 p.m.

Mr. Sleeman was advised to meet with Prophetstown Public Works Director Brian Strike, Prophetstown Chief of Police, Bruce Franks, as well as Main Street, in regards to the event.

Mayor Swanson stated that the request would be put on the agenda for the June 2017 regular city council meeting.

3. Prophetstown resident, Matt Jones, addressed the council regarding the use of the Prophetstown State Park for a fishing tournament on June 10th and 11th, 2017.

Mr. Jones gave an update regarding the tournament.

Mr. Jones asked the council if they were willing to make a donation to the tournament.

Mayor Swanson stated that due to the fact the council would be using taxpayer money for the donation, the city council wanted to donate wisely. Mayor Swanson stated that the consensus of the council was to donate \$250.00 to the event.

Mayor Swanson stated that the vote for the donation would be added to the June 2017 regular city council meeting.

4. Prophetstown resident, Al Wade, addressed the council regarding feral cats in town. Mr. Wade stated that he has seen between 30-40 cats across the street from his residence.

Mr. Wade stated that the cats are living in both a condemned house and a garage, and that someone comes daily and feeds the cats.

Mr. Wade asked if the city could talk to the person feeding the cats.

Mayor Swanson stated that Mr. Wade should talk to Chief Franks regarding the person who is feeding the cat.

The council is willing to assess the situation at a later date.

V. ITEMS FOR CONSIDERATION AND POSSIBLE ACTION:

1. *Consideration and possible action: to review the 2017-2018 budget.*

Aldерwoman Lori Swanson stated that she had given copies of the budget to the council, and stated what changes had been made.

After a brief discussion, the council agreed to table the matter until the June 2017 regular city council meeting.

2. *Consideration and possible action: for public works to purchase a 2017 F250 4x4 Crew Truck at the price of \$32,399.38.*

Mayor Swanson stated that council had copies of the bid for the truck, obtained through a state bidding process.

Mayor Swanson stated that the vehicle had been budgeted for two years.

MOTION: Approval by the council to for the purchase of a truck for public works.

MOTION MOVED BY BAKER, SECONDED BY DRENNEN.
COUNCIL CONCURRED. MOTION CARRIED.

3. *Consideration and possible action: to approve request from Stumble Inn to change status of liquor license from Class B to Class C.*

Mayor Swanson stated that the owner of Stumble Inn wishes to obtain a Class C liquor license, in order to serve food to minors during the hours that the kitchen is open at the bar.

Mayor Swanson stated that if the council approved the Class C license, they could issue it for a year, and at the end of the year, the council would determine if Stumble Inn had met the requirements for a Class C license. This would allow the council to re-issue a Class A license, should the requirements not be met.

MOTION: Approval by the council to approve liquor license change for Stumble Inn.

MOTION MOVED BY SCHMITT, SECONDED BY WOOLUMS.
COUNCIL CONCURRED. MOTION CARRIED.

4. *Consideration and possible action: to approve making the sidewalk between West 3rd and West 2nd (motel) compliant.*

The council agreed to table further discussion on the matter until the June 2017 regular city council meeting.

5. Consideration and possible action: Rhonda Jones and Sheri Miller inquiry regarding Class B liquor licenses and gaming licenses.

The council agreed to table further discussion on the matter until the June 2017 regular city council meeting.

6. Consideration and possible action: to discuss letters on blighted properties.

Prophetstown Public Works Director, Brian Strike, stated that he had mailed letters to the owners of the condemned properties, giving them 20 days to respond to the city with a plan of intent for their property.

Mr. Strike stated that if no plan was received and accepted by the city within the 20 day time period, the city would pursue other avenues of enforcement.

Mr. Strike stated that the letters were sent out April 27, 2017.

The council agreed to table further discussion on the matter until the June 2017 regular city council meeting.

7. Consideration and possible action: to approve running a waterline from Star Road to the township building.

Mayor Swanson stated that he would like to see public works go to the site and dig a couple of test holes, in order to see what kind of soil the city would be dealing with.

The council agreed to table further discussion on the matter until the June 2017 regular city council meeting.

8. Consideration and possible action: to close Park Avenue to IL 78 (East 3rd Street) for Amazing Grace Spring Fling on May 20, 2017.

MOTION: Approval by the council to approve street closure for the Spring Fling.

MOTION MOVED BY L. SWANSON, SECONDED BY BAKER.

ABSTAIN: DRENNEN

COUNCIL CONCURRED. MOTION CARRIED.

9. Consideration and possible action: accept bids for demolition of Philips property.

Mayor Swanson stated that the city will haul the sand to the property.

Mayor Swanson stated that the bid from Burke Excavation was \$20,604.00

Mayor Swanson stated that the bid from Tyler Kullerstrand was \$7,200.00

Mayor Swanson stated that he contacted OSHA, regarding safe removal for the asbestos siding on the house.

OSHA stated that the siding could safely be taken off separately. OSHA also stated that the house could be demolished with the siding still on, as long as protective gear was worn, including a mask, and a fire hose was used to keep everything wet as the house was demolished.

Prophetstown City Attorney, Tim Zollinger, stated that the city needs to advise whomever they choose to do the work, must adhere to prevailing wages, as well as applicable environmental rules.

Mayor Swanson stated that the city would buy the protective suit to be worn during demolition, as well as keep the house wet during demolition.

MOTION: Approval by the council to accept bid from Tyler Kullerstrand for demolition of Philips property, at prevailing wage and with applicable environmental rules.

MOTION MOVED BY DRENNEN, SECONDED BY WOOLUMS.
COUNCIL CONCURRED. MOTION CARRIED.

10. Consideration and possible action: to approve Mayoral Proclamation for Relay for Life Day in Whiteside County, to take place on June 3, 2017.

Mayor Swanson approved the proclamation.

MOTION: Approval by the council to accept Mayor Swanson's Proclamation for Relay of Life Day.

MOTION MOVED BY L. SWANSON, SECONDED BY HOVEY.
COUNCIL CONCURRED. MOTION CARRIED.

11. Consideration and possible action: to approve having 4 dumpsters at the Prophetstown Public Works office from May 19, 2017 through May 30, 2017.

MOTION: Approval by the council to approve 4 dumpsters at the public works office.

MOTION MOVED BY BAKER, SECONDED BY DRENNEN.
COUNCIL CONCURRED. MOTION CARRIED.

VI. ITEMS FOR CONSIDERATION

There were no items for consideration.

1. VII. CONSENT AGENDA (FOR ACTION):

- 1. April 11, 2017 regular city council meeting minutes**
- 2. Financial Report**
- 3. Bills Payable**
- 4. Building Permits**

MOTION: Approval of consent agenda (for action).

MOTION MOVED BY SCHMITT, SECONDED BY WOOLUMS.
COUNCIL CONCURRED. MOTION CARRIED.

VIII. REPORT OF DEPARTMENT HEADS:

- 1. Chief of Police – Bruce Franks:** Chief Franks submitted his written report to the council prior to the May 2017 regular city council meeting.
- 2. Director of Public Works – Brian Strike:** Mr. Strike submitted his written report to the council prior to the May 2017 regular city council meeting.
- 3. Financial Report:** Alderwoman Lori Swanson addressed the council regarding the financial report.
- 4. Library: -----**
- 5. Main Street:** Tarah Pyse, Director of Main Street, announced upcoming events for Main Street.

IX. NEW IDEAS FOR PROPHETSTOWN:

There were no new ideas for Prophetstown.

MOTION: To adjourn the 5/9/2017 Prophetstown Regular City Council Meeting at 8:12 p.m. and move into executive session to discuss employee pay rates.

MOTION MOVED BY L. SWANSON, SECONDED BY WOOLUMS.
COUNCIL CONCURRED. MOTION CARRIED.

MOTION: To move from executive session back into regular session at 8:28 p.m.

MOTION MOVED BY DRENNEN, L. SWANSON.
COUNCIL CONCURRED. MOTION CARRIED.

MOTION: To adjourn the 5/9/2017 Prophetstown Regular City Council Meeting at 8:30 p.m.:

MOTION MOVED BY L. SWANSON, SECONDED BY HOVEY.
COUNCIL CONCURRED. MOTION CARRIED.